



THE
Severfield
FOUNDATION

Report of the Trustees
For the year ended 30 September 2019



Fundraising, educating and inspiring.

The Severfield Foundation Report of the Trustees

For the year ended 30 September 2019

The trustees present their annual report with the financial statements of the charity for the year ended 30 September 2019. The trustees have adopted the provisions of the Charities SORP (FRS102) (effective 1 January 2015) (as amended by Update Bulletin 1 published on 2 February 2016), and with the Foundation's governing document and the Charities Act 2011.

The Severfield Foundation's aim is to raise funding for, and offer practical assistance to, charitable bodies throughout the UK, mainly through the activities of Severfield employees and Severfield companies.

Reference and administrative details

Registered charity number
1165361

Principal address

Severs House
Dalton Airfield Industrial Estate
Dalton
Thirsk
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YO7 3JN

Independent examiner

Jane Marshall FCA DChA
BHP LLP
2 Rutland Park
Sheffield
S10 2PD

Bankers

Yorkshire Bank
94-96 Briggate
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Meet the Trustees



Alan Dunsmore (Chair)



Mark Sanderson



Heather Williams



Gemma Mortimer



Andrew Smedley



Mark Staniforth



Kate Starkie

Graeme Campbell resigned 27 January 2020
Gemma Mortimer was appointed 27 January 2020



Lostock Christmas Jumper Day

Structure, governance and management

Governing document

The charity is controlled by its constitution and forms a charitable incorporated organisation. It is managed by its trustees who are all volunteers and employees of the Severfield Group of companies. They met on four occasions during the year. Its reporting date is 30 September.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Objectives and activities

The objectives are:

- a) To raise funds for and offer practical assistance to charitable bodies and other qualifying causes throughout the UK, mainly through the activities of Severfield employees in the company's areas of operation. This may include responding to international crises.
- b) To offer support funding for Severfield employees and Severfield Group businesses to assist with their own fundraising aims.

Nothing in its constitution shall authorise an application of the property of the charity for the purposes which are not charitable in accordance with section 2 of the Charities Act 2011.

Public benefit

The trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. Details of how the Foundation has carried out its work for the public benefit are given in the following section.

Achievements, performance and financial review

From 1 October 2018, The Severfield Foundation began a two-year partnership with its chosen national partner charity, Alzheimer's Society. Dementia is the UK's biggest killer, recently overtaking heart disease. Last year, the disease claimed the lives of over 70,000 people and there is currently no known cure. Around 850,000 people in the UK are living with dementia, which is expected to rise to over one million by 2025, with the majority having Alzheimer's disease.

The Foundation has committed to work with, and support, its national partner over these two years by raising funds, spreading awareness and by taking part in volunteering opportunities. This includes events such as the Great North Run, London to Paris Cycle, the Great North Swim and skydiving.

Along with supporting our national partner, the Foundation also worked with several nominated local charities for each of the Severfield Group's subsidiaries including Bolton Hospice, Aisling Centre, Cancer Focus Northern Ireland, St Catherine's and Yorkshire Air Ambulance.

Severfield plc has agreed to donate by way of match funding up to £50,000 per annum, in addition, Severfield plc may also make additional donations to the Foundation in exceptional circumstances. In the prior year, due to an exceptional level of fundraising activities across the Group, Severfield plc made an additional donation of £54,100.

In the current year, the Foundation received income of £100,770 (2018: £162,498) of which £43,000 (2018: £104,100) was from Severfield plc by way of match funding. The Foundation committed donations of £101,000 (2018: £139,000) to its national and local partners.

Most of the income of the Foundation during the year came from a cycle event organised by Severfield (NI), which raised £26,000, and from attendance at events at the O2 arena by colleagues, partners and customers who then made individual donations totalling £15,160. Offices and sites around the country were encouraged to raise money for The Severfield Foundation through dress down days, raffles, cake sales and various other fundraising activities.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they adopt the going concern basis for preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Reserves policy

During the year, the trustees agreed that the surplus should be distributed to the national partner charity and local partner charities (with approximately 50 per cent of funds raised to be donated to the national partner charity, the remainder being split between local partner charities in accordance with the level of local fundraising activity). Other distributions may be made during the year where trustees collectively agree to support a charity with an ad hoc donation. At the discretion of the trustees, an amount will be held in reserves at the end of each financial year to allow any such donations to be made.

The Severfield Foundation does not incur any significant monthly expenses and no trustees' remuneration or expenses are charged to The Foundation. On this basis, the amount of funds required to be held in reserve is not a significant factor and funding headroom is only maintained for possible future ad hoc donations.

At 30 September 2019, the Foundation had free reserves of £20,513 (2018: £25,019). The trustees consider it prudent to hold income reserves of this order so that grants in the immediate future can be sustained in the event of unforeseen falls in income.

Outlook

Following the end of the financial year, while fundraising activities, and awareness of The Severfield Foundation have continued, the recent worldwide COVID-19 pandemic has resulted in many of the fundraising activities which our Severfield colleagues would have taken part in, being cancelled or delayed.

We are continuing our partnership with our national partner charity, Alzheimer's Society. The Foundation recognises that living with dementia at any time brings everyday challenges for the individual and those around them, and the current COVID-19 crisis is making daily life for those living with dementia much harder. In response to this, during the first half of the 2020 financial year, the trustees approved a donation of £10,000 to Alzheimer's Society to support its emergency appeal to ensure that they can continue to provide support to vulnerable people living with dementia during this time.

Trustees

Details of the trustees who served during the period are set out on page 3 of these financial statements. During the year one trustee resigned (having left the employment of the Severfield Group of companies) with one new trustee appointed (details are shown on page 3). Alan Dunsmore has maintained the position as chair of the trustees.

Statement of trustees' responsibilities

The trustees are responsible for preparing the report of the trustees and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 together with the provisions of the constitution require the trustees to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the charities (SORP 2015 FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of its constitution.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 30 July 2020 and signed on their behalf by:



Mark Sanderson,
Trustee

Fundraising activities Northern Ireland

Early in 2019, we launched the Severfield (NI) '40 Weeks of Fitness Challenge' which was a challenge to walk, swim, cycle, run and engage in general fitness activities over a nine-month period. The challenge was launched on St Patrick's Day with a 3km sponsored walk. Over 50 per cent of the workforce took part and over £8,000 was raised for The Severfield Foundation in the process. Another sponsored walk took place in late June when a number of dedicated walkers climbed Culcaigh mountain in Fermanagh. This was another successful event, raising over £2,000 for charity.

The fitness theme continued with the annual Fisher Cycle Challenge in early June 2019. The cycle offered two tough routes of 45km and 75km taking in the beautiful scenery around County Fermanagh. This was the sixth year of the challenge and it is considered a staple in cycling calendars across Ireland and in the UK, with the competitive timed hill climb attracting many top cyclists year-on-year. The 75km route also has the now infamous King and Queen of the Mountain Challenge with prize money of £250 each for the winners. The event was another great success with £26,000 being raised for the Foundation.

Stepping away from the fitness theme, the office in Northern Ireland ran various sweepstakes and cake sales, all of which were incredibly well supported by the staff who always give very generously. Individual donations were also made by various employees who wished to lend their own support to the Foundation and the charities that it supports.

Fisher Cycle Challenge



40 Weeks of Fitness

Fundraising activities

Dalton and Lostock

Once again, it has been a great year for local activities and fundraising at Dalton. The Alzheimer's 'Elf Day' in early December was well received, with lots of people taking part in the 'elf yourself' photographs and purchasing cakes – brilliant for morale and lots of donations received. This was followed by our annual Christmas and Easter raffles, which had many luxury prizes on offer kindly donated by local businesses and the Group's suppliers. Once again, these events were well supported by all employees.

We are always looking for new ways to raise funds for the Foundation, which allow the opportunity to socialise with our colleagues and their families in an enjoyable, fun environment as well as raise money for charity. We started off a new social event calendar with a day at Thirsk Races, followed by a barbeque. This was a great day and it is hoped will become an annual event.

The annual Golf Day is increasing in popularity every year, as is the Severfield Fantasy Football League, which is available to all employees across the Group, with a portion of all entry fees being donated, with the remainder distributed in prize money to the most successful teams. Other fundraising events held during the year included a pumpkin carving competition, open to all employees and their families, and where possible we have held bake sales, sweep stakes and football cards to raise additional funds.

Through The Severfield Foundation, a number of Severfield colleagues across all our sites participated in a skydive raising funds for the Alzheimer's Society.

Alzheimer's Society Skydive



Bolton Hospice Cheque Handover



Fundraising activities

Sherburn

It has been another great year at Sherburn, with a number of events taking place to help engage with our employees and encourage them to come together socially to raise funds for the Foundation.

In October, our staff and their families competed in a pumpkin carving competition. Once again, this was a well-received event that was supported by a great number of our colleagues. In February, we enjoyed the delicious 'Valentine's bake-off' and in December the '12 days of Christmas' event was a great success, giving colleagues the opportunity to participate in a range of events including Christmas jumper day. This event raised over £600 for the Foundation.

The Sherburn team look forward to participating in these and other events in the future and are actively looking for further ways to raise more money for the Foundation.

Saint Catherine's Cheque Handover



Alzheimer's Society Skydive





Foundation Donation to Corporation Road Junior School



Mind Charity Cheque Handover



Lostock Pumpkin Competition



Alzheimer's Society Skydive

Independent Examiner's report to the trustees of The Severfield Foundation

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2019.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an Independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Marshall FCA DChA
BHP LLP,
2 Rutland Park,
Sheffield,
S10 2PD

Approved by BHP on 30 July 2020



Statement of financial activities

For the year ended 30 September 2019

		Unrestricted funds	
	Notes	Year ended 30 September 2019 £	Year ended 30 September 2018 £
INCOME & ENDOWMENTS FROM			
Donations and legacies		42,321	46,818
Charitable activities		43,000	104,100
Other trading activities		15,449	11,580
Total income	2	100,770	162,498
EXPENDITURE ON			
Raising funds		2,776	18,349
Charitable activities		102,500	140,300
Total expenditure	3	105,276	158,649
NET (EXPENDITURE) / INCOME		(4,506)	3,849
RECONCILIATION OF FUNDS			
Total funds brought forward		25,019	21,170
TOTAL FUNDS CARRIED FORWARD		20,513	25,019

Continuing operations

All income and expenditure arise from continuing activities.

Balance sheet

At 30 September 2019

	Notes	2019 £	2018 £
CURRENT ASSETS			
Debtors	6	51,107	133,100
Cash at bank		60,970	32,219
		112,077	165,319
CREDITORS			
Amounts falling due within one year	7	(91,564)	(140,300)
NET CURRENT ASSETS		20,513	25,019
TOTAL ASSETS LESS CURRENT LIABILITIES		20,513	25,019
NET ASSETS		20,513	25,019
FUNDS			
Unrestricted funds	8	20,513	25,019
TOTAL FUNDS		20,513	25,019

The financial statements were approved by the Board of Trustees on 30 July 2020 and signed on their behalf by:



Mark Sanderson,
Trustee

The notes on page 22 to 27 form part of these financial statements.

Notes to the financial statements

For the year ended 30 September 2019

1. Accounting Policies

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102) (as updated through Update Bulletin 1 published on 2 February 2016).

The Severfield Foundation constitutes a public benefit entity as defined by FRS 102.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Income

All income is included on the Statement of financial activities when the charity is legally entitled to the income, it is probable the income will be received and the amount can be quantified with reasonable accuracy.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Designated funds represent amounts of unpaid match funding where the outcome of events is known but payment had not been made at 30 September.

All remaining funds are considered to be unrestricted funds which the trustees are free to use in accordance with the trust's objects.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Departure from Charities Regulations 2008

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Going concern

The trustees have considered the impact of COVID-19 on the charity's activities, as well as the wider economy. Whilst it is not considered practical to accurately assess the duration and extent of the disruption, the trustees are confident that they have in place plans to deal with any financial losses and cash deficits that may arise. In committing to grant making activity over the next 12 months, cashflow will be closely monitored. The charity has sufficient reserves to enable it to continue for the foreseeable future. The trustees therefore continue to adopt the going concern basis of preparation for these financial statements.

Notes to the financial statements

For the year ended 30 September 2019

2. Income

Fundraising events were as follows:	Year ended 30 September 2019 £	Year ended 30 September 2018 £
Severfield (UK)	10,117	3,678
Severfield (D&B)	1,455	1,860
Severfield (NI)	26,722	23,250
Severfield plc*	4,027	18,030
	42,321	46,818
Funding from Severfield plc	43,000	104,100
Donations for use of AnSCO Arena (02):	15,160	11,495
Bank interest received	289	85
	100,770	162,498

* Includes event costs borne by the Severfield Group on behalf of the Foundation of £1,867 (2018: £18,030).

Income is recorded when received into the bank account, or for banking, and is not based on amounts pledged as these may never materialise. All funds are considered to be unrestricted funds, which are available for use at the discretion of the trustees in furtherance of their charitable objectives.

3. Expenditure

Donations	Year ended 30 September 2019 £	Year ended 30 September 2018 £
Raising funds:		
Just Giving subscription	909	319
Event costs borne by Severfield plc	1,867	18,030
Charitable activities:		
Grants (note 4)	101,000	139,000
Independent examiner's fees	1,500	1,300
	105,276	158,649

Notes to the financial statements

For the year ended 30 September 2019

4. Grants

	Year ended 30 September 2019 £	Year ended 30 September 2018 £
Alzheimer's Society	47,000	-
Aisling Centre	12,000	-
Cancer Focus Northern Ireland	12,000	-
Bolton Hospice	6,500	6,000
Northern Ireland Kidney Patients Association	6,000	-
Kidney Research Fund Northern Ireland	6,000	-
St Catherines	4,000	6,000
Yorkshire Air Ambulance	3,250	6,000
York Mind	3,250	-
Freddie's Flight	1,000	-
Prostate Cancer UK	-	70,000
Action Mental Health	-	15,000
RNLI Enniskillen	-	15,000
Start 360	-	15,000
Thirsk Community Care	-	6,000
	101,000	139,000

All £101,000 (2018: £139,000) was granted to institutions.

5. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits or expenses paid for the year ended 30 September 2019 (2018: £Nil).

6. Debtors: amounts falling due within one year

	2019 £	2018 £
Severfield plc matching funding	43,000	110,100
Funds held in Severfield (NI) Ltd	8,107	23,000
	51,107	133,100

Notes to the financial statements

For the year ended 30 September 2019

7. Creditors amounts falling due within one year

	2019 £	2018 £
Grant commitments	90,000	139,000
Independent examiner's fee	1,564	1,300
	91,564	140,300

8. Movement in funds

Current year

	2018 £	Net movement in funds £	2019 £
Unrestricted funds			
General fund	25,019	(4,506)	20,513
Designated fund	-	-	-
TOTAL FUNDS	25,019	(4,506)	20,513

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	100,770	(105,276)	(4,506)
Designated fund	-	-	-
TOTAL FUNDS	100,770	(105,276)	(4,506)

Notes to the financial statements

For the period ended 30 September 2019

Previous year

	2017 £	Net movement in funds £	2018 £
Unrestricted funds			
General fund	21,170	3,849	25,019
Designated fund	-	-	-
TOTAL FUNDS	21,170	3,849	25,019

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	162,498	(158,649)	3,849
Designated fund	-	-	-
TOTAL FUNDS	162,498	(158,649)	3,849

9. Related party disclosures

All the trustees are employees of Severfield companies.

During the year, Severfield plc subsidiaries bore event costs on behalf of The Severfield Foundation of £1,867 (2018: £18,030). Donations from Severfield plc of £2,160 (2018: £nil) relate to donations made by employees of the company.

10. Post balance sheet events

As part of their assessment of the going concern basis of preparation, the trustees have considered the impact of the COVID-19 pandemic on the charity's activities, workforce, supply chain and the wider economies in which it operates. It is the view of the trustees that the events which have significantly impacted the charity are the direct result of Government and international policy in response to the pandemic (for example restrictions on travel, trade and personal interactions) and such policy only arose after the balance sheet date. The trustees therefore consider the impact of the COVID-19 on the entity to be a non-adjusting post-balance sheet event.



The Severfield Foundation

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